

**ST. TERESA OF AVILA CATHOLIC CHURCH  
PARISH PASTORAL COUNCIL  
NOVEMBER 11, 2013**

**MEETING PARTICULARS**

A meeting of the Parish Pastoral Council (PPC) was held in the Parish Center, starting at 7:00PM on Monday, November 11, 2013.

**ATTENDANCE**

Council Members Attending: Fr. Frank Latzko, Kate Lynch, Tom Micinski, John Assell, Paolo Basil, Lina Hilko, Rebecca O'Brien, Bert Olson, Amir Rafizadeh, Mike Rice, Tony Rivera

Council Members Absent: Addison Carpenter, Jessica Marx, Justin Peters

Others Attending: Anna Althoff, Christine Murray

**MINUTES**

**Opening Prayer and Activity – Lina Hilko**

Prayer around 1<sup>st</sup> Corinthians 12:12-20 “many parts; one body.” Opening team building activity.

**Standing Reports**

Finance Update – Jon Assell

Jon Assell prepared and presented a PowerPoint presentation on the financial state of Parish.

Building & Facilities – Tom Micinski

- Nothing to update on sale of property, but this isn't necessarily bad news or an indication that the offer is incurring problems.
- Working on a reconciliation of pledged amounts for “Building Faith Together” and donated amounts before end of 2013 to ensure we keep up with contribution schedule.
- Also, performing follow up calls with those who asked for Parish to contact them toward end of year so they could pledge with more knowledge about the year.

Stewardship – Paolo Basil

Paolo updated PPC on last Monday's special meeting of the Ministry Committee Leaders.

- Focus of Ministry Committee Leaders is planning; budgeting; team facilitation and workflow management; communications and reporting; and recruitment (building out Ministry Committee teams with a sub-goal of increasing volunteerism)
- All groups in parish (ministries, Ministry Committees, on up) need to create and communicate more concrete goals.
- How do we “go public,” or more broadly communicate, the organizational work and chart we've created and enacted?
  - Paolo will draft letter for Fr. Frank to email to leaders of each ministry introducing them to the organization chart, the work and goals behind it, and the new Ministry Committee Leaders.
  - Fr. Frank will email these out to each ministry leader.

- Once all are sent, Fr. Frank can notify the Ministry Committee Leaders so they can feel free to start communicating with and working with the ministry leaders.

#### Events/Fundraising – Rebecca O'Brien and Tom Micinski

Goal to sell 225 tickets, and we've pre-sold 165. Have 11 live auction items; 45-50 silent auction items. All bidding will be done through mobile devices (e.g., Smart phones).

#### **Pastoral Matters – Lina Hilko**

As time ran short for Pastoral Matters business, just a quick mention was made of what work will be done in this realm in upcoming months: review of parish mission statement; planning for "Year of Faith" (125<sup>th</sup>/500<sup>th</sup> dual anniversaries year in 2014/15).

#### **Pastor's Report – Fr. Frank Latzko**

##### Upcoming Synod of Bishops

The Synod of Bishops, an advisory body to the Pope, has existed for almost 50 years. It generally assembles every 2-3 years. It is scheduled to assemble in 2014 with a focus on family. To that end, the Pope has asked Bishops to survey lay Catholics in some manner (e.g., directly surveying parishioners or through using Parish Council members or some other approach) on the topic of marriage and family. The National Council of Bishops is engaging in this surveying activity now, and it appears each Bishop will decide how to do this for their own area. We are currently waiting to hear how Cardinal George wants this to proceed in Chicago.

##### Haiti

Fr. Frank talked about the ways in which our parish has previously helped with relief in Haiti and introduced Christine Murray to the gathered council members.

##### October Mass Counts Update

Each October, we count and report on number of people attending mass.

- Lost 60 from Hispanic community. We expected this loss since we got rid of the weekly 10:30AM mass.
- French mass count increased from 40 to 90.
- 9AM mass counts have grown about 10-15%.
- 5PM Saturday mass is down in counts.
- 12PM mass is up a little.
- 6PM mass is down slightly.
- We're at about 570 mass attendees per Sunday. More and more English speakers. Last year count was 560.
- Collections are up 4.1%.

#### **ADJOURNMENT**

The next meeting (regular, monthly PPC meeting) will be December 9, 2013 at 7:00 PM.

The meeting ended at about 9:00PM.

Prepared by: Lina Hilko